

THE RIGHT TO INFORMATION ACT

REQUEST FORM FOR INFORMATION

Request for information (statements/records/documents..) can be sent through post/e-mail/fax/telephone/in-person.

THE PUBLIC INFORMATION OFFICER:

Rev. Dr. B. Jeyaraj, SJ
Principal,
Loyola College,
Chennai – 600 034,
Tamil Nadu, India.

THE APPELATE AUTHORITY:

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TELEPHONE NO: 9144 28178301

FAX: 91 44 28175566

NAME OF THE PERSON SEEKING INFORMATION:

FULL POSTAL ADDRESS FOR COMMUNICATION:

PINCODE:

EMAIL:

TELEPHONE NO:

FAX NO:

*PARTICULARS OF PAYMENT MADE: CASH/CHEQUE/DRAFT
NUMBER/DATED

WHETHER COPY OF DOCUMENTS ARE REQUIRED: YES / NO

IF YES, NUMBER OF COPIES REQUIRED:

DETAILS OF DOCUMENTS REQUIRED TO BE ENCLOSED:

SIGNATURE OF THE INFORMATION SEEKER

*Rs.50/- is to be paid to the Principal, Loyola College, Chennai-600 034.
Actual cost (Xeroxing etc) for providing document is to be paid before
obtaining the information.