



LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034

U.G. DEGREE EXAMINATION – ALLIED

THIRD SEMESTER – NOVEMBER 2022

UCO 3401 – FUNDAMENTALS OF MANAGEMENT

Date: 01-12-2022

Dept. No.

Max. : 100 Marks

Time: 09:00 AM - 12:00 NOON

SECTION A

Answer ALL the Questions

1.	Define the following terms	(5 x 1 = 5 Marks)	
a)	Unity of Command	K1	CO1
b)	Programmes	K1	CO1
c)	Span of Management	K1	CO1
d)	Laissez fair leadership	K1	CO1
e)	Controlling	K1	CO1
2.	Fill in the blanks	(5 x 1 = 5 Marks)	
a)	The management is what a manager does _____	K1	CO1
b)	_____ Plans are specific in nature and are used only for particular purpose.	K1	CO1
c)	Span of Management refers to number of _____ a manager can supervise.	K1	CO1
d)	Downward communication flows from _____ to _____	K1	CO1
e)	Control is _____ looking function.	K1	CO1
3.	Match the following	(5 x 1 = 5 Marks)	
	'A'	'B'	
a)	Management	Goal Oriented	K2 CO1
b)	Decision making	Need theory	K2 CO1
c)	Functional Organisation	Linking function	K2 CO1
d)	Abraham Maslow	Implementing policies	K2 CO1
e)	Co - ordination	Large scale establishments	K2 CO1

4.	True or False		(5 x 1 = 5 Marks)
a)	F.W. Taylor has given 14 principles of management a. True b. False	K2	CO1
b)	Decision making may be positive or negative a.True b.False	K2	CO1
c)	Line organisation also known as Military organisation a.True b.False	K2	CO1
d)	communication is not a continuous process a.True b.False	K2	CO1
e)	Co-ordination is necessary mainly due to inter-dependence a.True b.False	K2	CO1
SECTION B			
Answer any TWO of the following		(2 x 10 = 20 Marks)	
5.	Outline the functions of Management.	K3	CO2
6.	Construct the types of planning.	K3	CO2
7.	Build the factors influencing Span of management.	K3	CO2
8.	Describe the importance in co-ordination.	K3	CO2
SECTION C			
Answer any TWO of the following		(2 x 10 = 20 Marks)	
9.	Is the management as a Science or an Art - Comment	K4	CO3
10.	What is decision making? Categorise the phases in decision making.	K4	CO3
11.	Explain the various styles in Leadership.	K4	CO3
12.	Discuss the problems in controlling.	K4	CO3
SECTION D			
Answer any ONE of the following		(1 x 20 = 20 Marks)	
13.	Analyse the contributions of Henry Fayol's principles.	K5	CO4
14.	Elucidate the principles of good organisation.	K5	CO4
SECTION E			
Answer any ONE of the following		(1 x 20 = 20 Marks)	
15.	Explain the barriers in communication.	K6	CO5
16.	Discuss the process of controlling.	K6	CO5
