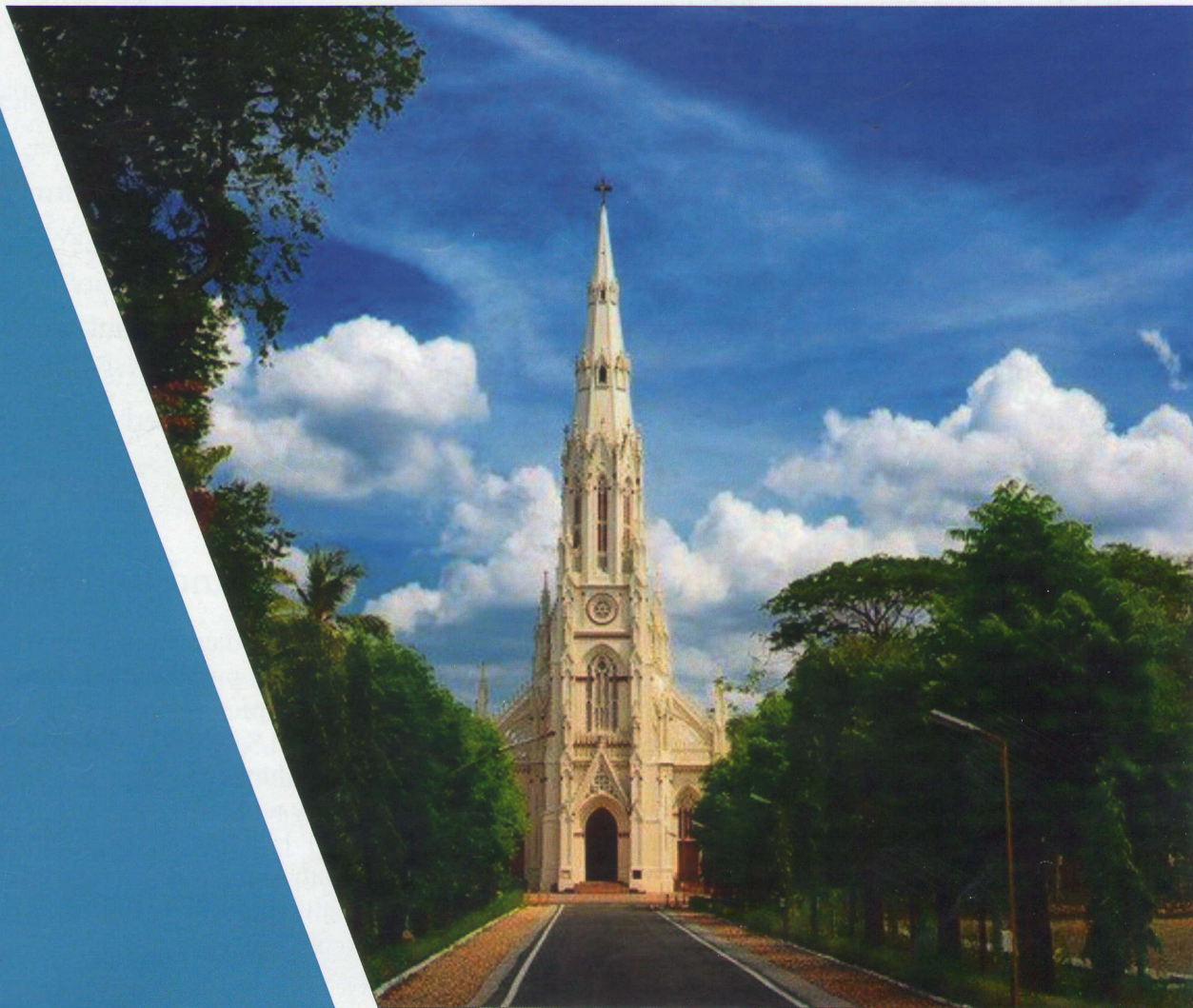


# INTERNAL QUALITY ASSURANCE CELL NEWSLETTER



2015 - 2016



LOYOLA COLLEGE (AUTONOMOUS)  
COLLEGE OF EXCELLENCE



# EDITORIAL

Quality is a byword for excellence in education. The assurance and sustenance of quality in higher education institutions is the primary responsibility of the Internal Quality Assurance Cell (IQAC). The formation of IQAC has been effected thanks to the initiative of the National Assessment and Accreditation Council of India (NAAC), the apex evaluatory body for HEIs. The purpose of this cell is to implement and internalize innovative and best practices in all the academic and administrative processes that define an institution. In fact, IQAC is the core system of an institution. It pumps into the academia a rich and constant supply of ideas feedback and practices that have a transformative effect in terms of improving institutional health, efficiency and productivity. It is through its effective functioning that the institution fulfils its aims at quality enrichment and quality sustenance. The Loyola College IQAC has been putting in a lot of efforts for introducing student-centric teaching and learning, focused research along with goal oriented governance and management.



**Dr. A. Xavier Mahimairaj**  
Coordinator, IQAC

## Staff Orientation for Newly Appointed and Junior Staff

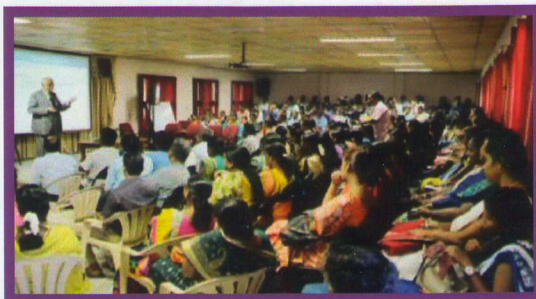
The IQAC along with the School of Human Excellence organized an orientation for the newly appointed and junior staff of the college from 8<sup>th</sup> to 12<sup>th</sup> June, 2015. The programme commenced by invoking God's blessing. Rev. Dr. G. Joseph Antony, S.J., Principal drew a picture of the roots and history of Loyola College, its vision, glories and the heroes behind it. Rev. Dr. S. Lazar, Secretary briefed on the Governance system of the college. Rev. Fr. A.M. Jayapathy Francis, S.J., Rector addressed the gathering. This was followed by Rev. Fr. Ignacimuthu, S.J. introducing the staff to the Philosophy and characteristics of Jesuit Pedagogy. The day concluded with Rev. Dr. Emmanuel, S.J., Director, AICUF highlighting the importance of social consciousness and higher education. The following day started with Rev. Dr. M. Albert William, S.J. elucidating the role of a teacher as a facilitator, motivator and enabler. Dr. S. Albones Raj spoke on academic integrity and its significance in striving towards professional excellence. Dr. Francis Jose, Associate Professor, Dept. of Commerce, emphasized the vitality of reaching out to students while teaching to obtain fruit. The third day began with Rev. Dr. Emmanuel Arockiam, S.J., providing the staff with essential tips on dealing with the psychological needs of students. This was followed by an interactive session on the topic "Is Social Media harming our mental health?" with Rev. Fr. V. Henry Jerome, S.J., Dean, School of Human Excellence as the moderator. The following day had Rev. Dr. G. Lawrence Amalraj, S.J. stating the benefits of Time Management. Rev. Dr. S. Arockiasamy described the various methods of testing and evaluation. On the final day, the staff were shown how minor/major projects enhances one's research profile. Then Dr. R. Ravindran, Dean of Research, explicated on Minor/Major Project Proposal writing. The programme concluded with Dr. A. Xavier Mahimairaj, IQAC Coordinator, revealing the link between teaching & research.





## Staff Orientation Programme

IQAC in collaboration with School of human excellence organised a two day orientation programme on 16<sup>th</sup> and 17<sup>th</sup> June, 2015 for the newly recruited and junior staff to motivate them and to sensitise them with new teaching methodologies and avenues for research. Dr. K. Kesavasamy, The Head, Academic Interface Programme, TCS delivered the inaugural address on "Desired Learning Focus". Mr. Sridhar Ganesh, The Chairperson, Management Development Centre, LIBA illustrated on innovative pedagogical techniques in higher education. Dr. Michael Arul Das, Former Head, Department of Endocrinology, University of Madras highlighted the trends and various challenges in higher education and research. This was followed by Dr. I. Thiagarajan, Professor and Dean of part time Programme, LIBA emphasizing the significance of striving towards professional excellence.



## Open Forum

On 25<sup>th</sup> August, 2015, 129 Students from Shift-I and 101 students from Shift-II attended the First Open forum for the academic year 2015-16. The second Open Forum for the academic year 2015-16 was conducted on 19<sup>th</sup> & 20<sup>th</sup> January 2016. 102 students from Shift-I and 142 students from Shift-II attended it. The Principal, Secretary, Deputy Principal, Vice Principals, Deans, Hostel Directors and officials of the college overlooked both the sessions of the open forum. The students from both the shifts raised issues of concern and measures to resolve them have been taken.





## Loyola Award

P. Sainath, a distinguished journalist was conferred with the Loyola Award, in recognition of his yeoman service in reporting agrarian crisis. The event was organized by the IQAC.



## All India Survey on Higher Education

The report for the All India Survey on Higher Education was submitted on 8<sup>th</sup> October 2015.

Higher education is of vital importance for the country, as it is a powerful tool to build knowledge-based society of the 21<sup>st</sup> Century. India possesses a highly developed higher education system which offers facility of education and training in almost all aspects of human creative and intellectual endeavors: arts and humanities; natural, mathematical and social sciences, engineering; medicine; dentistry; agriculture; education; law; commerce and management; music and performing arts; national and foreign languages; culture; communications etc.

The official statistical system plays a key role in any society, especially, in a large and diverse democracy. A key principle of the system is that it must be completely independent and transparent. In view of the above, Ministry of Human Resource Development (MHRD) initiated an All India Survey on Higher Education (AISHE) in the year 2010-11 with reference date of 30<sup>th</sup> September, 2010 to build a robust database and to assess the correct picture of higher Education in the country.

### **The main objectives of the survey was to:**

- Identify & capture all the institutions of higher learning in the country
- Collect the data from all the higher education institutions on various aspects of higher education

A Task Force was constituted with representations from various stake-holders such as Ministry of Human Resource Development, University Grants Commission, All India Council for Technical Education, Medical Council of India, Indian Institute of Agricultural Statistics Research Institute, Central Statistics Office, Distance Education Council, National University of Education Planning & Administration, Universities, State Higher Education Departments to conceptualize the Survey and to provide technical guidance. Keeping in view the importance of the information gathered through the survey, Task Force recommended making the survey an annual system of data collection on higher education in the country. The recommendation was accepted by the Ministry and the survey is now an annual exercise.





## Data is being collected on following broad items:

- Institution's Basic Details
- Teacher's Details
- Details of Non-Teaching Staff
- Programme conducted under various Faculties/Schools & Departments/Centres
- Students enrolled in these Programme
- Examination result of terminal year of each Programme
- Financial Information such as Receipt and Expenditure under various heads
- Availability of Infrastructure
- Scholarships, Loans & Accreditation

Loyola College has submitted data on the above parameters since 2013-14

## AQAR

The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 10<sup>th</sup> October 2015.

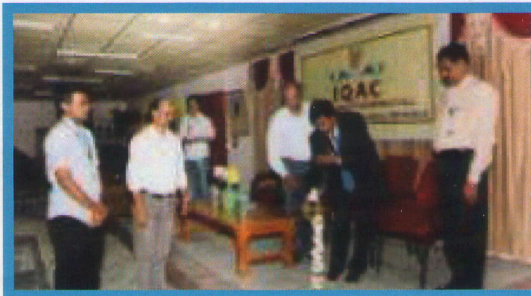
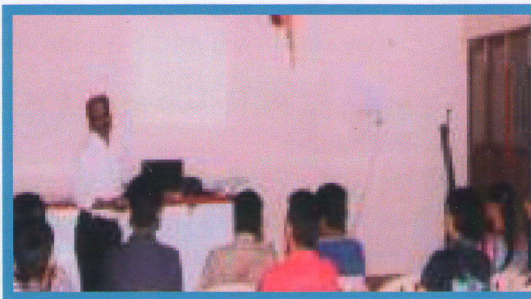
In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, it will channelize all efforts and measures of the institution towards promoting its holistic academic excellence.

The guidelines provided in the following pages will guide and facilitate the institution in the creation and operation of the Internal Quality Assurance Cell (IQAC). The work of the IQAC is the first step towards internalization and institutionalization of quality enhancement initiatives. Its success depends upon the sense of belongingness and participation it can inculcate in all the constituents of the institution. It will not be yet another hierarchical structure or a record-keeping exercise in the institution. It will be a facilitative and participative voluntary system/unit/organ of the institution. It has the potential to become a vehicle for ushering in quality enhancement by working out planned interventionist strategies to remove deficiencies and enhance quality like the "Quality Circles" in industries

## Inauguration of Springboard – Leadership Program for QC Members

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. Four sessions on leadership skills were organized to train the student leaders with leadership skills. The Inauguration of Quality Circle and Springboard-Leadership Programme was on 26<sup>th</sup> August, 2015. Mr. Madhava Priyan, Head, HR & Organizational Development, Flyjac Logistics Private Limited delivered an inspirational address on the title '**Discover a Leader in You**', to the student leaders. Mr. Parag Kapadia, Management Advisor and Mentor, Kapital Konnect provided valuable suggestions on **Creating Winning Ideas** in the second session of Springboard held on 28<sup>th</sup> September 2015. The third session of Springboard was held on 21<sup>st</sup> January 2016. Mr. Prince, Ms. Yazini and Ms. Christina, Counsellors of the College focussed on the emotional quotient required for effective leadership. The final session of Springboard was conducted on 5<sup>th</sup> March, 2016 by Dr. A. Xavier Mahimairaj, Coordinator, IQAC. The session drew a picture of the importance of leadership in bringing about social change.





## Workshop on Soft Skills

A workshop on soft skill was conducted by the IQAC on the second day of the international conference organized by school of humanexcellence. 42 participants fromvarious colleges participated in the programme. The workshop provided an orientation and hands onexperience in developing soft skill programmes at UG and PG level integrated withcurriculum.




## Staff Assessment 2015-16

### Staff Assessment Report- November, 2015

The Internal Quality Assurance Cell is the primary system that takes care of quality in the college. The IQAC conducts number of evaluations that have a specific focus on issues and concerns. Every semester the students give their feedback of the staff. This helps the staff and the management to constantly improve their methodology of imparting the knowledge to the students. The on-line Staff Assessment was conducted on 5<sup>th</sup> & 6<sup>th</sup> October, 2015. The students of both Shift I and Shift II posted their feedback on the specified dates. The students who had missed the staff assessment on the allotted dates were given a chance to post their feedback on 7<sup>th</sup> October, 2015.





Out of 358 staff of both Shift I and Shift II, 231 staff have been ranked with scores more than 80% which accounts to 65% of the staff who have been recognized by students with greater scores and another 26% of the staff are placed with scores 70 to 80%. Overall, 91% of the staff of Loyola has been recognized for their committed service with greater scores. The Overall Response to the staff assessment was good.

### **Staff Assessment Report- March, 2016**

Out of 354 staff of both Shift I and Shift II, 272 staff have been ranked with scores more than 80% which accounts to 77% of the staff who have been recognized by students with greater scores and another 18% of the staff are placed with scores 70 to 80%. Overall, 95% of the staff of Loyola has been recognized for their committed service with greater scores. The Overall Response to the staff assessment was good.

### **NIRF**

The National Institutional Ranking Framework (NIRF) was approved by the MHRD and launched by Honourable Minister of Human Resource Development on 29th September 2015.

This framework outlines a methodology to rank institutions across the country. The methodology draws from the overall recommendations broad understanding arrived at by a Core Committee set up by MHRD, to identify the broad parameters for ranking various universities and institutions. The parameters broadly cover "Teaching, Learning and Resources," "Research and Professional Practices," "Graduation Outcomes," "Outreach and Inclusivity," and "Perception".

India Rankings – 2016 based on this framework were released on 4th April 2016.

For India Rankings – 2017, the main ranking parameters remain the same. However, there are a few significant changes in a few sub-parameters. Also, this year every large institution will be given a common overall rank as well as a discipline specific rank as applicable.

National Institutional Ranking Framework Details of our college was submitted to the Ministry of Human Resource Development on 20th January 2016.

### **Staff Appraisal**

An appraisal program was exercised for the Staff appointed from 2013-14. The evaluation was carried out by their peers, HOD/Coordinators and Jury team. These scores alongwith the scores from the Student appraisal of the staff was submitted to Rev.Fr.Secretary on 17<sup>th</sup> March, 2016.


### **Stock Verification 2015-16**

Stock Verification was conducted for the Departments of Arts and Commerce on 11th April, 2016 and for Departments of Science Discipline and Outreach on 12th April, 2016.

### **Week and India Today Survey**

The Week Survey was submitted on 6th April 2016. The India Today Survey for Best College Ranking in Arts, Commerce and Science was submitted on 11th April 2016. Loyola College was placed among the top ten college in India in 2015 with the following ranking. **3<sup>rd</sup> in Arts, 2<sup>nd</sup> in Science and 3<sup>rd</sup> in Commerce.** The IQAC office collected data from the respective offices and submitted data for the survey.





## Report of the Parents Assessment of the College 2015

The parent teacher meeting was held on 20<sup>th</sup> February, 2016, the meeting was held separately for Shift-I and Shift-II parents. Parents numbering 460 filled in the questionnaire for Shift-1, for Shift-2, 577 parents filled in the questionnaire.

- Most of the parents were satisfied with the quality of teaching in Loyola. 221 (48.35%) parents from Shift-1 and 276 (48%) parents from Shift-2 have expressed this opinion.
- Internship has been greatly appreciated by the parents, 181 parents in Shift-1 and 223 in Shift-2 expressed their satisfaction.
- Nearly 45% of the parents of both Shift-1 and Shift-2 have appreciated the outreach program of Loyola, engaging the students in neighborhood community service program.
- Nearly 93% of parents from Shift-1 & Shift-2 have expressed that the fees collected by the college is affordable.
- 279 parents of Shift-1 and 434 parents of Shift-2 altogether nearly 68% of the respondents expressed that the overall impression about Loyola College is great and commendable.

The overall response from parents both from Shift-1 and Shift-2 is good in numbers and most of them are greatly satisfied with various aspects of Loyola and felt fortunate to have their wards in Loyola College.

### Newsletter Team

*Dr. Xavier Mahimairaj, Co-ordinator, IQAC*

*Mr. Shane Aurel D'Rozario, IQAC*

*Jair Prince. S*

*Sam John Xavier. S*

*Mary Angelin*

*Sharmi Racheal*