EXCEL

The IQAC Newsletter

2016 -2017

Internal Quality Assurance Cell

Loyola College, Chennai

Internal Quality Assurance Cell (IQAC) - Annual Report- 2016-17

As a post-accreditation quality sustenance measure as prescribed by the NAAC, the college established the Internal Quality Assurance Cell (IQAC) under the auspices of the Loyola College in 2003. Ever since the inception of IQAC, it has been an integral part of the college works towards realizing the goals of quality enhancement by developing a system for conscious, consistent and catalytic improvement in different aspects of the functioning of the college. The IQAC assures the stakeholders i.e., students, parents, teachers, staff, Management, funding agencies and society in general - of the accountability and transparency in the quality management system of the institution and its concern for ensuring the quality of education being imparted.

Staff Orientation for Newly Joined and Younger Staff Organized by IQAC and School of Human Excellence

IQAC in collaboration with School of Human Excellence organized a two-day orientation programme to newly recruited and junior staff on **6th and 10th June 2016**. Staff was orientated by the experts from the other institutions and officials of the college on various aspects of academic theme to orient and motivate the staff to sensitize them with new teaching methodologies and avenues for research.

Academic Staff Orientation

IQAC organized two days of orientation to all academic staff on **14th and 15th June 2016** on the theme of Centrality of Students. Staffs were given an insight into the theme and divided it to groups for in-depth deliberation on the theme. The suggestions and new approaches were collated and presented to the official's forum to take appropriate actions. One of the major outcomes of the orientation was the revival of mentoring.

New Education Policy

Higher Education in NEP: Prof. Venkatesh Athreya, Former Registrar, Bharathidasan University

IQAC in collaboration with School of Human Excellence organized a one-day seminar on New Education Policy on 6th August 2016. Eminent speakers and activist were present for the seminar. The outcome of the seminar was sent to the Ministry of Human Resources Development after a press release.

Unpacking the NEP-2016: Mr. Prince Gajendra Babu, State Platform for Common School System, Tamil Nadu

How an education policy ought to be in contemporary India? Dr.V.Vasanthi Devi,Former Vice-chancellor, Manonmaniam Sundaranar University

Editorial Team

Dr.A.Xavier Mahimairaj, IQAC Coordinator
Mr. Shane, Assistant
Mr. Anthony Samy, Record Clerk
Sam John Xavier.S (15-EL-048)
Sharmi Rachel (16-PEL-28)

Stock Verification 2016-17: Stock Verification was conducted for the Departments of Arts and Commerce on 10th April 2017 and for Departments of Science Disciplines and Outreach on 11th April

All India Survey on Higher Education: The report for the All India Survey on Higher Education was submitted on 13th January 2017.

AQAR: The Annual Quality Assurance Report (AQAR) was submitted to NAAC on 29th September 2016.

NIRF - National Institutional Ranking Framework Details of our college was submitted to the Ministry of Human Resource Development on 19th December 2016.

Week and India Today Survey: The Week Survey Was submitted on 24th March 2017. The India Today Survey for Best College Ranking in Arts, Commerce, and

Open Forum

The first Open Forum for the academic year 2016-17 was conducted on 30th August 2016. 131 Students from Shift-I and 212 students from Shift-II attended the Open forum. The second Open Forum for the academic year 2016-17 was conducted on 2nd March 2017. 83 students from Shift-I and 131 students from Shift-II attended the Open Forum. All officials of the college were present to listen to the quarries of the students and provided the platform to have an interface between students and administrators. General concerns were raised by the students from both shifts presented to the management and officials were asked to take appropriate actions. IQAC made the follow up on the action taken on the report of open forum and the action taken report was presented to the students.

Inauguration of Springboard – Leadership Program for QC Members
26th August 2016

Spring Board is a leadership programme for developing leadership skills of the Quality Circle members. Four sessions on leadership skills were organized to train the student leaders with leadership skills. The Inauguration of Quality Circle and Springboard-Leadership Programme on 22nd August 2016, Rev.Dr.M.Xavier Arockiasamy, Principal inaugurated the session and Mr.Prince, Student Counselor of Loyola College addressed the students on ***Discover A Leader in You***. The second session of Springboard was held on 16th February 2017 - Mr.Parag Kapadia, Management Advisor, and Mentor, Kapital Konnect on the topic Decision Making Skills. The third session of Springboard was on 15th March 2017 on ***Leadership for Social Change.***

Staff Assessment - 2016-17

The Staff Assessment was done online by students through their portal from 10th to 20th October 2016. The Staff Assessment and the Exit Poll for Final Year Students for the academic year were imitated and done online through ERP, where the students could do the Staff Assessment and Exit Poll online during the specified days from 27th March to 6th April 2017.

Staff Appraisal An appraisal program was exercised for the Staff appointed from 2014-15, they were evaluated by their peers, HOD/Coordinators, and Jury team. These scores along with the scores from the Student appraisal of the staff were submitted to Rev.Fr.Secretary on 31st March 2016.

Workshop On E-Content Development

On septemeber 30 and October 01, 2016, IQAC has organized a two-day workshop on E-Content Development to the Academic staff of the college to initiate them into integrating educational technologies and web tools into curriculum and instructional strategies. Dr P. Malliga, Asst. Professor & Head (I/C), Centre for Educational Media and Technologies, National Institute of Technical teacher Training and Research (NITTR), was the resource person. The particpants had hands-on experience and were equipped with knowledge of using various ICT tools and online resources in the development of e-contents.

Message from the Coordinator

Internal Quality Assurance System is a step towards Excellence. The IQAC of Loyola organizes orientation programs for faculty, administrative staff, and quality circle members. It conducts open forums to provide interface between students and officials of the college. It conducts staff assessment and exit poll to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the college. It documents and reports various activities of the college for various higher education requirements. A continuous follow up has been made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure conducive and enabling environment for teaching, learning and research. Through all these measures IQAC happens to be one of the important components of the college which ensures quality and continuous improvement in all the units/aspects of the college. The IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support to the IQAC in fulfilling quality sustenance and maintenance at Loyola. A word of appreciation and thanks goes to Mr.Shane Aurel D'Rozario, Office Assistant of IQAC for his dedicated service to the office.

Dr.A.Xavier Mahimairaj, Coordinator, IQAC