

REPORT ON THE CONDUCT OF THE MBA SEMESTER EXAMINATION, OCTOBER 2024

Pondicherry University - Loyola College Society (PU-LCS) successfully conducted the MBA Semester Examination for the 2022 batch from October 3rd to 7th, 2024. Extensive pre-planning began a month in advance, involving meetings with college officials, reserving exam halls, ensuring necessary infrastructure, manpower, invigilators, and coordinating with Pondicherry University's Office of the Controller of Examinations.

Rev. Fr. V. Sahayaraj, S.J., Director of PU-LCS, led a preliminary meeting with administrative staff to ensure the smooth conduct of the examinations. Dr. A. Marcus, Coordinator, and Dr. S. Prasanna Kumar, Additional Chief Superintendent of Examinations, convened a meeting for invigilators and floor in-charges, detailing procedures and guidelines.

The examinations took place in Bertram Hall and 24 rooms of the Commerce-Economics Block, accommodating around 2,400 students while regular classes proceeded simultaneously. Seventy invigilators and over 25 floor in-charges closely monitored the examinations. Consistent monitoring by the Director, Chief and Additional Chief Superintendent of Examinations, and administrative staff ensured students followed instructions diligently.

Following each examination session, answer sheets were neatly packed and secured. On October 9th, 2024, 11,888 answer sheets (packed in 53 boxes) and 2,301 project books were transported to Pondicherry University's Directorate of Distance Education (DDE). Administrative staff, accompanied by Rev. Fr. Director and the Coordinator, oversaw delivery and received acknowledgment from the DDE office.

The PU-LCS office expresses sincere gratitude to the College Management for their cooperation in ensuring the smooth conduct of the MBA Semester Examinations. Notable positives included reduced late arrivals, no recorded malpractices, and significant faculty participation in invigilation. Observed concerns, such as room allotment for student belongings, vehicle parking, and student arrival between 10 am and 10:30 am, will be addressed through suitable measures to uphold future examination integrity and fairness.

The PU-LCS office expresses its sincere gratitude to the Management for their unwavering support throughout the examination process, from planning to execution, which significantly contributed to the seamless conduct of the examination. The successful organization of the examinations reaffirms our steadfast commitment to academic excellence, quality, and integrity.



